



**Community College Preparatory Academy
Open Board Committee Meeting Minutes**

August 18, 2025

At 6:30 pm Eastern Time via Zoom

I. Call to Order:

The virtual meeting was called to order at 6:30pm

Members Present:

Ms. Monica Ray
Mr. Ty'on Jones
Ms. Darya Davis

Staff Present:

Ms. Hassana Blackwell
Mr. Gerald Konohia
Ms. Tonya Powell
Dr. BP Walker
Mr. Devon Lesesne
Ms. Avril Codnor-Crooks

2. Approval of the Agenda

Meeting not quorate

3. Minutes

N/A

4. Meeting begins:

Committee Reports and Governance Update

- Ty'on Jones from the governance committee reports on the review of evaluations from the CEO and CFO, and the need for board members to attend the September 9 committee meeting.
- Monica Ray asks about the completion date of the evaluations, and Ty'on Jones responds that he is compiling a narrative based on the submitted evaluations.

Finance Committee Report

- Monica Ray takes over the finance committee report due to the resignation of the treasurer.
- Jerry Konohia and Hassana Blackwell assist with the monthly financial report.



- Hassana Blackwell reports that the school received its first quarter funding, which is higher than budgeted, and provides detailed financial metrics.
- The July financials show a net income of \$829,105, with a healthy operating account and money market account.

Personnel Committee Report

- Darya Davis reports on the personnel committee, mentioning the separation from the HR manager and plans for short-term engagements and permanent hires by November 30.
- New hires include Miss Powell as the CEO's executive assistant and Lorenzo Ginyard as 60-day temporary audit prep support.
- The committee is actively recruiting for adjunct instructors for various courses.

Space Planning Committee Report

- Monica Ray reports that the final certificate of occupancy (CO) was received, and the building is officially open for business.
- A ribbon-cutting ceremony is planned for September 26, with a planning committee meeting scheduled for August 19 at 6pm.
- Monica Ray asks if there are any questions or old business to discuss.

Old Business and Adjournment

- Jerry Konohia brings up the need to take action on the standard operating procedures (SOPs) discussed in the finance committee meeting.
- Monica Ray suggests adding the SOPs to the Govenda platform for board review and voting.
- Monica Ray calls for a motion to adjourn the meeting, which is seconded and approved by the participants.
- The meeting concludes with participants thanking each other and planning to stay on the call for a few more minutes.

Action Items

- [] Send the meeting recording to Devon Lesesne.
- [] Add the standard operating procedures for the school's finances to the Govenda system for the board to review and vote on.